【Hello Training】5-04-22-144-03-0149

Customer service Course

for Non-Japanese Residents

ハロートレーニング
急がば学べ

2 Dec 2022 – 31 Jan 2023

Application period : 9 Sep 2022- 10 Nov 2022

Do you want to work in a Japanese company? Learn essential customer service skills and basic Japanese and PC skills(Word, Excel) that is indispensable to working in Japan!

Training period	2 Dec 2022 – 31 Jan 2023 **Time** 9:00 am – 3:00 pm Monday to Friday, excluding holidays
Location	Ohara Gakuen Numazu Campus 【MAP】 【ADD】5-5-11, Otemachi, Numazu City 410-0801 ・There is no parking lot there. 5 minutes' walk from JR Numazu St
Number of Participants	15 participants (Course may be cancelled due to low enrollment)
Fees	・Tuition: Free ・Textbooks: 4,378 yen
Eligibility	・Assessed by Hello Work to be in need of vocational training ・Long-term residents with work permit and want to work in Japan ・Able to converse in Japanese and can read and write in simple Japanese(hiragana)
Where to apply	Apply at the nearest Hello Work (Please consult a Hello Work staff before applying)
Contact us	**Training Department, Shizuoka College of Technology Numazu Campus** **【ADD】 4044-24 Ooka, Numazu City** **【TEL】 055-925-1072**

Course Details

Course Content (152H)	Japanese communication, Business manners, Handling of money, Customer services, Service etiquette, PC skills(Word /Excel) etc
Job Support (48H)	Career Consulting, Internet Job Search, Self-analysis, Self-PR, Job Application Help, Interview Skills, Job Hunting etc

Selection Process

Date & Time	1:15 pm, 17 Nov 2022 Please be seated 5 mins prior to start time
Location	Shizuoka College of Technology Numazu Campus 【MAP】 【ADD】4044-24 Ooka, Numazu City 【TEL】055-925-1072 ・There is free parking ・Please wear a mask ・Body temperature will be measured at the venue
Details	Written Test & Interview (In Simple Japanese)
Things to Bring	・Writing materials (Pencil, ballpoint pen, eraser) ・¥254 worth of stamps (For mailing your results to you)
Release of Results	25 Nov 2022

＜Schedule＞ This is just a scheduled plan.

2022/12/2	Fri	Day 1	2022/12/17	Sat		2023/1/1	Sun		2023/1/16	Mon	Day 26
2022/12/3	Sat		2022/12/18	Sun		2023/1/2	Mon		2023/1/17	Tue	Day 27
2022/12/4	Sun		2022/12/19	Mon	Day 12	2023/1/3	Tue		2023/1/18	Wed	Day 28
2022/12/5	Mon	Day 2	2022/12/20	Tue	Day 13	2023/1/4	Wed	Day 20	2023/1/19	Thu	Day 29
2022/12/6	Tue	Day 3	2022/12/21	Wed	Day 14	2023/1/5	Thu	Day 21	2023/1/20	Fri	Day 30
2022/12/7	Wed	Day 4	2022/12/22	Thu	Day 15	2023/1/6	Fri	Hello Work	2023/1/21	Sat	
2022/12/8	Thu	Day 5	2022/12/23	Fri	Day 16	2023/1/7	Sat		2023/1/22	Sun	
2022/12/9	Fri	Day 6	2022/12/24	Sat		2023/1/8	Sun		2023/1/23	Mon	Day 31
2022/12/10	Sat		2022/12/25	Sun		2023/1/9	Mon		2023/1/24	Tue	Day 32
2022/12/11	Sun		2022/12/26	Mon	Day 17	2023/1/10	Tue	Day 22	2023/1/25	Wed	Day 33
2022/12/12	Mon	Day 7	2022/12/27	Tue	Day 18	2023/1/11	Wed	Day 23	2023/1/26	Thu	Day 34
2022/12/13	Tue	Day 8	2022/12/28	Wed	Day 19	2023/1/12	Thu	Day 24	2023/1/27	Fri	Day 35
2022/12/14	Wed	Day 9	2022/12/29	Thu		2023/1/13	Fri	Day 25	2023/1/28	Sat	
2022/12/15	Thu	Day 10	2022/12/30	Fri		2023/1/14	Sat		2023/1/29	Sun	
2022/12/16	Fri	Day 11	2022/12/31	Sat		2023/1/15	Sun		2023/1/30	Mon	Day 36
									2023/1/31	Tue	Last day

◆Please take note that the venues for the screening and actual training are different.